

# NEWARK VALLEY CENTRAL SCHOOL DISTRICT

Administrative Office, 79 Whig Street, PO Box 547, Newark Valley, NY 13811

**Todd Schaffer**

Interim Superintendent of Schools

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## Parents' Bill of Rights for Data Privacy and Security

In accordance with New York State Education Law Section 2-d, the Newark Valley Central School District hereby sets forth the following Parents' Bill of Rights for Data Privacy and Security, which is applicable to all students and their parents and legal guardians.

- (1) A student's personally identifiable information cannot be sold or released for any commercial purposes;
- (2) In accordance **with FERPA, Section 2-d** and **Board Policy 7230** parents have the right to inspect and review the complete contents of their child's education record;
- (3) The District has the following safeguards in place to protect student data, including personally identifiable information stored or transferred by the District.
  - a. All databases that have student information are protected by a secure password and login. These logins are monitored and kept up to date.
  - b. Student information is only accessible by those who are deemed warranted of having the information.
- (4) New York State, through the New York State Education Department, collects a number of student data elements for authorized uses. A complete list of all student data elements collected by the State is available for public review at: <http://www.p12.nysed.gov/irs/sirs/>
- (5) Parents have the right to submit complaints about possible breaches of student data addressed. Any such complaint must be submitted, in writing, to:

Michelle Bombard  
Director of Curriculum and Information Service  
Newark Valley CSD  
79 Whig Street  
Newark Valley, NY 13811