

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF EDUCATION  
NEWARK VALLEY CENTRAL SCHOOL DISTRICT**

September 19, 2022

The Newark Valley Central School District Board of Education met in regular session at 5:30 p.m. James Phillips led the Pledge of Allegiance. The following Board Members were in attendance: Randal Kerr, James Phillips, Anthony Tavelli, Lisa Jensen and Stuart Wandell. Board Members Susan Watson and Sarah Hines were absent. The following school personnel were in attendance Todd Schaffer, Ji Katchuk, Greg Asfoury, Edward Mertson, Robert Rodgers, Jami Fabrizio, Jeannette Hochberg, Gary Hoskins and Tina Engelhard. There were four (4) guests.

**ATTENDANCE**

Presentation: Mr. Paul L. Bedford, Keystone Associates, Architects, Engineers and Surveyors, LLC presented the Proposed Capital Project Referendum Scope of Work by building. Discussions followed.

Privilege of the Floor: Douglas Cornwell, Newark Valley resident, recently returned to Newark Valley and is a new member of the Newark Valley Planning Board. He looks forward to interacting with the Board.

Motion by S. Wandell, and seconded by L. Jensen, for approval of the Meeting Minutes of the Regular Meeting and Executive Session of August 29, 2022.

**MINUTES**

Vote: 5 Yes            0 No            2 Absent            Motion carried.

**Superintendent's Report: Opening of School Year:** Interim Superintendent Schaffer stated everything went well for the opening of the new school year with students transitioning well. Staff and students excited to be back. Discussions followed (i.e., sports programs). **T-Pass:** Interim Superintendent Schaffer commented the system is officially setup/installed. There will be a station at the main entrance of each building providing a single point of access. Discussions followed (i.e., staff training, communication to parents/guardians, etc.). **Snap Shots of Success:** Board Member James Phillips noted that the Girl's Soccer team is undefeated.

**Old Business:**

Motion by S. Wandell, and seconded by J. Phillips, for approval of resolution 7-22-G13 (Amended)

**7-22-G13 (AMENDED)**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby authorizes that the Athletic Director receive ~~\$200~~ **\$400** to be used as Start-Up Money for making change for customers. This ~~\$200~~ **\$400** will be returned to the School Business Administrator at the close of the 2022-2023 school year.

**AUTHOR START UP  
MONEY FOR ATHLETIC  
DIRECTOR (AMENDED)**

Vote: 5 Yes            0 No            2 Absent            Motion carried.

**Financial Reports:**

Motion by A. Tavelli, and seconded by J. Phillips, for approval of resolutions 9-22-G1, 9-22-G2 and 9-22-G3

**9-22-G1**

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby accepts the Treasurer's Report for August 2022 with balances as follows:

**ACCEPT TREASURER'S  
REPORTS-AUGUST 2022**

General Fund	\$ 669,923.49
Special Reserves	\$1,208,392.73
Special Reserve CD	\$5,492,903.31
School Lunch Fund	\$ 291,352.19
Special Aid Fund	\$ 68,831.74
Capital Fund	\$ 163,664.47
Debt Service Fund	\$ 517,193.02

**9-22-G2**

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby approves the Comprehensive Budget Status Reports for: General Fund, Repair Reserve Fund, Unemployment Reserve Fund, Property Loss Reserve Fund, Retirement Reserve Fund, Employee Benefit Reserve Fund, Vehicle Reserve Fund, Capital Reserve Fund, School Lunch Fund, Special Aid Fund, Capital Fund and Debt Service Fund dated August 2022.

**APPR BUDGET STATUS  
REPORTS-AUGUST 2022**

**APPR EXTRA CLASS-  
ROOM ACTIVITY  
REPORTS-AUGUST 2022**

**9-22-G3**

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby approves the Extra Classroom Activity Fund Reports for the months of August 2022.

Vote: 5 Yes            0 No            2 Absent            Motion carried.

**New Business:**

Motion by A. Tavelli, and seconded by L. Jensen, for approval of resolutions 9-22-G4, 9-22-G5, 9-22-G6 and 9-22-G7

**APPR AG CLASS FIELD  
TRIP-SUNY  
COBLESKILL**

**9-22-G4**

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby approves the Agriculture Class Field Trip to participate in the Agriculture High School Days Event at SUNY Cobleskill on September 23, 2022.

**APPOINT LEGAL  
COUNSEL-FERRARA  
FIORENZA PC**

**9-22-G5**

Upon the Recommendation of the Interim Superintendent of Schools, and the Board of Education having had an opportunity to discuss the matter, on motion of L. Jensen, and seconded by S. Wandell, that the Newark Valley Central School District appoints the Ferrara Fiorenza PC law firm, effective October 1, 2022, as its attorneys on the same terms and conditions as it had with its former counsel, Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP.

**APPR 2022-2023 TRANS-  
PORTATION REQUEST**

**9-22-G6**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the Transportation Request for the 2022-2023 school year:

Ross Corners Christian Academy    1 student

**APPR SRVC AGREE-UHS  
HOSPITALS**

**9-22-G7**

Upon the motion of L. Jensen, seconded by S. Wandell, the Board of Education hereby approves the Service Agreement with United Health Services Hospitals for 2022-2023 school year, as attached to and made part of these minutes, and authorizes the President of the Board of Education to sign the Agreement.

Vote: 5 Yes            0 No            2 Absent            Motion carried.

**Personnel:**

Motion by S. Watson, and seconded by S. Wandell, for approval of resolutions 9-22-C1, 9-22-C2, 9-22-C3 and 9-22-C4

**APPR REAPPT-2022-2023  
SUB TEACHERS**

**9-22-C1**

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby approves the reappointment of the following Substitute Teachers:

Susan Fedorwich (certified)    Ralph Novi (certified)            Robin Novi (certified)  
Barbara Gehm-Jordan (uncertified)

**APPR APPT-2022-2023  
EVENT MANAGER**

**9-22-C2**

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby approves the appointment of Ralph Novi and Robin Novi, Event Manager, for the 2022-2023 school year, pending funding and student participation.

**APPR PROB APPT-  
LIBRARY MEDIA  
SPECIALIST**

**9-22-C3**

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby approves the following probationary appointment:

Name of Appointee:	Stacy Vergason
Tenure Area:	School Media Specialist (Library)
Date of Commencement of probationary services:	September 5, 2022
Expiration date of the appointment:	June 30, 2026
Certification Status:	Library Media Specialist, Initial; Expires January 31, 2028

**9-22-C4**

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby approves the appointment of the following Advisors for the 2022-2023 school year, pending funding and student participation:

APPR APPT-2022-2023  
ADVISORS

Kathryn Kranz                      MS Agriculture Club Co-Advisor  
Lindsey Tomazin                   MS Agriculture Club Co-Advisor

Vote:    5 Yes                      0 No                      2 Absent                      Motion carried.

**Personnel:**

Motion by J. Phillips, and seconded by A. Tavelli, for approval of resolutions 9-22-NC1, 9-22-NC2, 9-22-NC3, 9-22-NC4, 9-22-NC5, 9-22-NC6, 9-22-NC7, 9-22-NC8, 9-22-NC9, 9-22-NC10 9-22-NC11 and 9-22-NC12

**9-22-NC1**

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby accepts the resignation of Kara Purdy, Custodial Worker, effective August 25, 2022.

ACCEPT RESIGN-  
CUSTODIAL WORKER

**9-22-NC2**

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby accepts the resignation of Kathy Wurtenberg, Bus Monitor, effective August 31, 2022.

ACCEPT RESIGN-BUS  
MONITOR

**9-22-NC3**

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby accepts the resignation of Stacy Vergason, Library Clerk, effective September 4, 2022.

ACCEPT RESIGN-  
LIBRARY CLERK

**9-22-NC4**

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby approves the appointment of Eileen Hicks, Cafeteria Aide (Breakfast) – 15 minutes/day, effective September 19, 2022.

APPR APPT-TEACHER  
AIDE (BREAKFAST)

**9-22-NC5**

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby approves the reappointment of the following Substitute Support Staff:

APPR REAPPT-SUB  
SUPPORT STAFF

Sara Gregrow    Savannah Jordan                      James Olmstead                      Ronald Sharp

**9-22-NC6**

RESOLVED, That the Interim Superintendent of Schools having reviewed the report of the School Physician regarding the Fitness of Carl Campbell to operate a school bus and further having reviewed three statements from three different persons not related by either blood or marriage to the applicant pertaining to the applicant’s moral character and reliability, and the Interim Superintendent of Schools having certified to the Board of Education that the bus driver is of good moral character and reliable, that this Board of Education does and hereby appoint Carl Campbell to the Civil Service Classification, Non competitive – bus driver for a probationary term commencing September 20, 2022 and ending September 19, 2023. (Regular Bus Driver) (vice: J. Gregrow transfer)

APPR PROB APPT-BUS  
DRIVER

**9-22-NC7**

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby approves the probationary appointment of Jessica Thompson, Bus Monitor, effective September 20, 2022 through September 19, 2023. (vice: M. Getzke transfer)

APPR PROB APPT-BUS  
MONITOR

**9-22-NC8**

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby approves the probationary appointment of Jessica Morrow, Custodial Worker, effective September 13, 2022 through September 12, 2023. (vice: K. Purdy resign)

APPR PROB APPT-  
CUSTODIAL WORKER

**9-22-NC9**

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby approves the following Substitute Custodial Workers effective September 20, 2022:

APPR APPT-SUB  
CUSTODIAL WORKER

Taylor Hartenstein                      Terri Tibbitts

APPR 12 PD LV DAYS &  
UP TO 24 UNPD LV  
DAYS-CUSTODIAL  
WORKER

9-22-NC10

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the 12 paid leave days and up to 24 unpaid leave days of Yvonne Boulanger, Custodial Worker, effective September 9, 2022 through November 10, 2022.

ACCEPT RETIRE  
RESIGN-CUSTODIAL  
WORKER

9-22-NC11

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby accepts the retirement resignation of Suzanne Strope, Custodial Worker, effective December 31, 2022.

APPR PROB APPT-  
TEACHER AIDE (CAFÉ)

9-22-NC12

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby approves the probationary appointment of Cindy Drew, Teacher Aide (Cafeteria), effective September 20, 2022 through September 19, 2023.

Vote: 5 Yes            0 No            2 Absent            Motion carried.

Privilege of the Floor: None

Board Matters:

AUDIT COMM MTG  
NEXT BOE MTG  
BOE MTG

- Audit Committee Meeting, **TUESDAY**, October 11, 2022, 4:45 p.m. in the Richard H. Kerr Board Room, High School
- Board of Education Meeting, **TUESDAY**, October 11, 2022, 5:30 p.m. in the Richard H. Kerr Board Room, High School
- Board of Education Meeting, Monday, October 24, 2022, 5:30 p.m. in the Richard H. Kerr Board Room, High School

Motion by A. Tavelli, seconded by S. Wandell, for the Board to go into Executive Session at 6:25 p.m. for the purpose of discussing CSE recommendations.

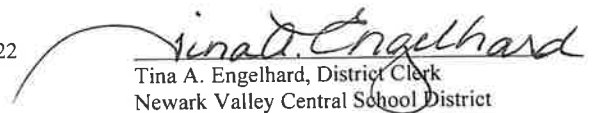
Vote: 5 Yes            0 No            2 Absent            Motion carried.

Motion by A. Tavelli, seconded by J. Phillips, for the Board to return to Regular Session at 6:32 p.m.

Vote: 5 Yes            0 No            2 Absent            Motion carried.

Meeting adjourned at 6:32 p.m.

September 19, 2022

  
Tina A. Engelhard, District Clerk  
Newark Valley Central School District