

MINUTES OF REGULAR MEETING
OF THE BOARD OF EDUCATION
NEWARK VALLEY CENTRAL SCHOOL DISTRICT
October 9, 2018

The Newark Valley Central School District Board of Education met in regular session at 6:30 p.m. Tom Darpino led the Pledge of Allegiance. The following Board Members were in attendance: James Phillips, Thomas Darpino, Anthony Tavelli, Susan Watson, and Lisa Jensen. Board Members Randal Kerr and Sarah Hines were absent. The following school personnel were in attendance: Ryan Dougherty, Ji Katchuk, Todd Schaffer, Jami Fabrizio, Kathryn Kranz, Lindsey Tomazin and Tina Engelhard. There were seven (7) guests.

ATTENDANCE

Presentation: Brent Jensen and Jeff Jones, EFPR Group, provided an overview of the External Audit Report. Discussions followed.

Privilege of the Floor: None.

Motion by S. Watson, and seconded by T. Darpino, for approval of the Regular Meeting minutes of September 24, 2018.

MINUTES

Superintendent's Report: Superintendent Dougherty shared information on the following: **Old District Office** – There is a prospective buyer for the building. It is anticipated that the commercial appraiser's official appraisal will be finalized in approximately three (3) weeks. More information to follow. Discussions followed. **Tioga Workforce Development** – Tioga County Superintendents had recently met with the task force to assist in developing a better pipeline between schools and employers. A consultant will be hired (County funded) and will meet with schools, colleges/universities and local employers to collect and analyze data and issue a plan. Discussions followed. **Meet the Candidates** – Randy Kerr and Superintendent Dougherty will attend this event with three (3) NYS legislators in attendance on October 10, 2018. Two (2) items to be addressed will be the TRS Reserve and increasing the 4% unappropriated fund balance to 6%, or possibly 8%, to allow for more fiscal responsibility. Discussions followed. **Claims Approval** – Mrs. Katchuk, School Business Administrator, discussed the need to digitalize claim forms. This will allow the District to ensure and validate the delivery and receipt of each claim form to the Central Business Office as well as assist in the timely processing of said claim forms. Discussions followed on the internal and external auditors' endorsements, the approval path, capping of electronic claim forms to \$2,000, cost savings and storage of original claim forms and receipts. All attending Board members approved the District moving forward to electronic claim form processing. **Snap Shots of Success** – Superintendent Dougherty thanked Michelle Bombard, HS Principal, and staff for a successful Open House on October 3, 2018. This event was once again well attended by parents, guardians and families.

Instruction: Kathryn Kranz (Grade 4 Teacher) and Lindsey Tomazin (Grade 5 Teacher) presented and discussed the Middle School Agriculture Club – This is a well-attended afterschool club where 15-20 students meet and participate once a week for 8 weeks. Both teachers worked closely with Mr. Schweiger (HS Science Teacher and FFA Club Advisor) to establish the MS club. The club is led by HS FFA Club students, facilitated by Ms. Krantz and Ms. Tomazin and supported by several community members/businesses. The club's purpose, current and future goals, activities and field trips were presented. Discussions followed.

Randal Kerr arrived at 7:08 p.m.

New Business:

Motion by T. Darpino, seconded by A. Tavelli, for approval of resolutions 10-18-G1, 10-18-G2, 10-18-G3 and 10-18-G4

10-18-G1

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby acknowledges the receipt of the 2017-2018 Financial Audit Report as prepared by the independent auditors, EFPR Group.

10-18-G2

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the First Reading and waives the Second Reading of the revision to Policy 7160 – Education of Homeless Children and Youth and adopts as presented.

**ACKNOWLEDGE
RECEIPT-2017-2018 FIN
AUDIT REPORT**

**ACCEPT 1ST READING,
WAIVE 2ND READING, &
ADOPT POLICY 7160-
EDUCATION OF
HOMELESS CHILDREN
& YOUTH**

ACCEPT 1ST READING,
WAIVE 2ND READING, &
ADOPT POLICY 7170-
TRANSPORT STUDENTS
IN FOSTER CARE

10-18-G3

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the First Reading and waives the Second Reading of Policy 7170 – Transportation for Students in Foster Care, and adopts as presented.

ACCEPT 1ST READING,
WAIVE 2ND READING, &
ADOPT POLICY 8261-
FAMILY ENGAGEMENT

10-18-G4

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the First Reading and waives the Second Reading of the revision to Policy 8261 – Family Engagement, and adopts as presented.

Vote: 6 Yes 0 No 1 Absent Motion carried.

Personnel:

Motion by J. Phillips, seconded by S. Watson, for approval of resolutions 10-18-C1 and 10-18-C2

APPR PAID & 28 DAY
UNPD LEAVE-SP ED
TEACHER

10-18-C1

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the 7 paid leave days and up to 28 unpaid leave days for Meredith Meister, Special Education Teacher, effective October 29, 2018 through December 20, 2018.

APPR APPT-SUB
TEACHER

10-18-C2

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Michael Stauder, Substitute Teacher (uncertified), effective October 10, 2018.

Vote: 6 Yes 0 No 1 Absent Motion carried.

Motion by S. Watson, seconded by T. Darpino, for approval of resolutions 10-18-NC1, 10-18-NC2, 10-18-NC3, 10-18-NC4, 10-18-NC5, 10-18-NC6 and 10-18-NC7

APPR PROB APPT-
TEACHER AIDE

10-18-NC1

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the probationary appointment of Carrie Bohne, Teacher Aide, effective September 5, 2018 through September 4, 2019.

APPR PROB APPT-
TEACHER AIDE

10-18-NC2

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the probationary appointment of Shannon Elliott, Teacher Aide, effective October 10, 2018 through October 9, 2019.

APPR PROB APPT-BUS
DRIVER

10-18-NC3

RESOLVED, The Superintendent having reviewed the report of the School Physician regarding the Fitness of Warren Smith to operate a school bus and further having reviewed three statements from three different persons not related by either blood or marriage to the applicant pertaining to the applicant's moral character and reliability, and the Superintendent having certified to the Board of Education that the bus driver is of good moral character and reliable, that this Board of Education does and hereby appoint Warren Smith to the Civil Service Classification, Non competitive – bus driver for a probationary term commencing October 10, 2018 and ending October 9, 2019. (Regular Bus Driver) (Vice: J. Budney transfer)

APPR PROB APPT-BUS
DRIVER

10-18-NC4

RESOLVED, The Superintendent having reviewed the report of the School Physician regarding the Fitness of Cynthia Ceurter to operate a school bus and further having reviewed three statements from three different persons not related by either blood or marriage to the applicant pertaining to the applicant's moral character and reliability, and the Superintendent having certified to the Board of Education that the bus driver is of good moral character and reliable, that this Board of Education does and hereby appoint Cynthia Ceurter to the Civil Service Classification, Non competitive – bus driver for a probationary term commencing October 10, 2018 and ending October 9, 2019. (Regular Bus Driver) (Vice: N. Emery retired)

APPR APPT-SUB BUS
DRIVER

10-18-NC5

RESOLVED, The Superintendent having reviewed the report of the School Physician regarding the Fitness of Ronald Sharp to operate a school bus and further having reviewed three statements from three different persons not related by either blood or marriage to the applicant pertaining to the applicant's moral character and reliability, and the Superintendent having certified to the Board of Education that the bus driver is of good moral character and reliable, that this Board of Education does and hereby approves the appointment of Ronald Sharp to the Civil Service Classification, Non competitive – bus driver (substitute), effective October 10, 2018. (Substitute Bus Driver)

10-18-NC6

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Jolynn Dunnett, Substitute Custodial Worker, effective October 10, 2018.

APPR APPT-SUB
CUSTODIAL WORKER

10-18-NC7

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the resignation of Lillian Tavelli, Substitute Support Staff effective October 10, 2018.

ACCEPT RESIGN-SUB
SUPPORT STAFF

Vote: 6 Yes 0 No 1 Absent Motion carried.

Privilege of the Floor: None.

Board Matters:

- Board of Education Meeting, Monday, October 22, 2018 at 6:30 p.m., Richard H. Kerr Board Room, HS
- Board of Education Meeting, *Tuesday, November 13, 2018* at 6:30 p.m., Richard H. Kerr Board Room, HS
- Board of Education Meeting, Monday, November 26, 2018 at 6:30 p.m., Richard H. Kerr Board Room, HS

NEXT BOE MTG-10/9/18

BOE MTG-11/22/18

Motion by J. Phillips, seconded by S. Watson, for the Board to go into Executive Session at 7:17 p.m. for the purpose of discussing CSE.

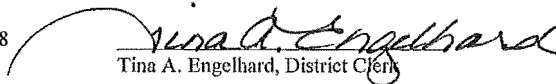
Vote: 6 Yes 0 No 1 Absent Motion carried.

Motion by S. Watson, seconded by T. Darpino, for the Board to return to Regular Session at 7:22 p.m.

Meeting adjourned at 7:22 p.m.

Vote: 6 Yes 0 No 1 Absent Motion carried.

September 24, 2018



Tina A. Engelhard, District Clerk