

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF EDUCATION  
NEWARK VALLEY CENTRAL SCHOOL DISTRICT**

October 24, 2022

The Newark Valley Central School District Board of Education met in regular session at 5:30 p.m. Susan Watson led the Pledge of Allegiance. The following Board Members were in attendance: Randal Kerr, Susan Watson, James Phillips, Anthony Tavelli, Lisa Jensen and Stuart Wandell. Board Member Sarah Hines was absent. The following school personnel were in attendance Todd Schaffer, Ji Katchuk, Greg Asfoury, Edward Mertson, Robert Rodgers, Jami Fabrizio, Scott Wandell, Andrew Roberts and Tina Engelhard. There were 18 guests.

**ATTENDANCE**

Presentation: Interim Superintendent Schaffer declared the week of October 17 - October 21, 2022, as School Board Recognition Week. Interim Superintendent Schaffer thanked the Board for their support and service to District staff and students. Refreshments were served.

Privilege of the Floor: None.

Motion by J. Phillips, and seconded by L. Jensen, for approval of the Meeting Minutes of the Regular Meeting and Executive Session of October 11, 2022.

**MINUTES**

Vote: 6 Yes            0 No            1 Absent            Motion carried.

**Interim Superintendent's Report: Capital Project:** Interim Superintendent Schaffer presented two propositions for the upcoming Capital Project vote. After discussions, the Board decided to go with two separate propositions instead of one all-inclusive proposition. **Snap Shots of Success:** Students from Nathan T. Hall Elementary and the Middle School recently participated in an emergency drill. The Baptist Church on Whig Street is the primary location. Discussions followed on route students walked as well as parent and bus pickup.

**Athletics:** Scott Wandell, Athletic Director, introduced Kathryn Simmons and Emma Miller, Girls' Varsity Soccer players, who spoke of their recent experience at The National Women's Hall of Fame Induction Ceremony in Seneca Falls, NY. Discussions followed (i.e., observing keynote speaker Dr. Colleen Hacker, attending the Q&A with inductees, etc.). Mr. Wandell spoke on Fall sports participation numbers and upcoming winter participation. Mr. Wandell stated Varsity Football and Volleyball will be playing in upcoming playoffs/sectionals. Discussions followed.

**Financial Reports:**

Motion by S. Watson, and seconded by S. Wandell, for approval of resolutions 10-22-G5, 10-22-G6 and 10-22-G7

**10-22-G5**

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby accepts the Treasurer's Report for September 2022 with balances as follows:

General Fund	\$4,530,184.63
Special Reserves	\$7,808,818.43
Special Reserve CD	\$ -
School Lunch Fund	\$ 393,095.97
Special Aid Fund	\$ 45,039.24
Capital Fund	\$ 123,944.71
Debt Service Fund	\$ 517,320.40

**ACCEPT TREASURER'S  
REPORTS-SEPTEMBER  
2022**

**10-22-G6**

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby approves the Comprehensive Budget Status Reports for: General Fund, Repair Reserve Fund, Unemployment Reserve Fund, Property Loss Reserve Fund, Retirement Reserve Fund, Employee Benefit Reserve Fund, Vehicle Reserve Fund, Capital Reserve Fund, School Lunch Fund, Special Aid Fund, Capital Fund and Debt Service Fund dated September 2022.

**APPR BUDGET STATUS  
REPORTS-SEPTEMBER  
2022**

**10-22-G7**

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby approves the Extra Classroom Activity Fund Reports for the months of September 2022.

**APPR EXTRA CLASS-  
ROOM ACTIVITY  
REPORTS-SEPTEMBER  
2022**

Vote: 6 Yes            0 No            1 Absent            Motion carried.

**SEQR RESO-DECLARE  
LEAD AGENCY &  
DETERMINE 2022  
CAPITAL PROJECT AS  
TYPE II (CONT)**

**New Business:**

Motion by J. Phillips, and seconded by L. Jensen, for approval of resolutions 10-22-G8 and 10-22-G9

**10-22-G8**

WHEREAS, Keystone Associates has, at the instance of the Board of Education (the "Board"), prepared plans, estimates, and where applicable, engineering and architectural studies and an estimate of the costs of the construction, reconstruction and equipping of improvements to the elementary, middle and high school buildings, the transportation building and the school storage building, including site work, improvements to grounds and system and facilities upgrades and other preliminary and incidental costs related thereto, (collectively the "Project") and said plans, estimates and engineering and architectural studies have been filed in the office of the School District Clerk and are on file for public inspection; and

WHEREAS, upon review of said plans and estimates, the Board has determined, each component of the Project is a "Type II action", as that term is defined in 6 NYCRR §617.2(ak) of the State Environmental Quality Review Act ("SEQRA") regulations and therefore there is no requirement that the School District prepare or file an Environmental Assessment Form ("EAF"); and

WHEREAS, the evidence contained in such plans, estimates and engineering and architectural studies with respect to the Project permits the Board to make the determinations hereinafter in connection with actions to be made for the purpose of authorizing the financing of the Project;

NOW THEREFORE, pursuant to proceedings prescribed in 6 NYCRR at §617 of SEQRA, BE IT RESOLVED, BY THE BOARD OF EDUCATION OF THE NEWARK VALLEY CENTRAL SCHOOL DISTRICT, NEW YORK, as follows:

Section 1. The School District, by and through the Board, hereby declares and designates itself to be the "lead agency" as that term is defined in 6 NYCRR §617.2(v) of SEQRA, with respect to the environmental review of the Project.

Section 2. No other agency other than the School District is involved in said environmental review and no coordinated review, segmentation or scoping of such review is necessary or required with respect to the Project.

Section 3. It is hereby determined that the Project is a Type II action, as that term is defined in 6 NYCRR §617.2(ak) of SEQRA and that the scope of said Project falls under 6 NYCRR §617.5 of SEQRA and as such, the Project will not have a significant impact on the environment and is precluded from further SEQRA review.

Section 4. The School District hereby determines that no environmental impact statement or any other determination or procedure is required under the Regulations and no hearing as set forth in 6 NYCRR §617.10(e) of SEQRA is required in making the determinations contained herein with respect to the Project.

Section 5. The School District shall maintain a file, readily accessible to the public, in the office of the School District Clerk, containing this resolution.

Section 6. This resolution shall take effect immediately upon its adoption.

**10-22-G9**

BE IT RESOLVED by the Board of Education of the Newark Valley Central School District, as follows:

- (1) A special meeting of the qualified voters of Newark Valley Central School District (the "School District") shall be held in the School District on December 14, 2022, at Newark Valley High School, 68 Wilson Creek Road, Newark Valley, New York beginning at 12:00 o'clock p.m., Eastern Standard Time, for the purpose of voting upon the propositions described in the Notice of Special School District Meeting hereinafter set forth.
- (2) The vote upon such propositions shall be by paper ballot, and the polls shall be open for qualified voters of the School District desiring to vote on the propositions from 12:00 o'clock p.m. until 8:00 o'clock p.m., both Eastern Standard Time.
- (3) The special meeting shall be called by giving the following notice thereof:

**NOTICE OF SPECIAL SCHOOL DISTRICT MEETING**

NOTICE IS HEREBY GIVEN that a Special School District Meeting of the qualified voters of the Newark Valley Central School District, located in the Counties of Tioga, Tompkins, Cortland and Broome, New York, will be held at Newark Valley High School, 68 Wilson Creek Road, in Newark Valley, New York, in the School District, on the 14th day of December, 2022, between the hours of 12:00 p.m. and 8:00 p.m. Eastern Standard Time. The following propositions will

**CAPITAL PROJECT  
VOTE PROPOSITIONS**

be submitted at said meeting and shall state the taxes to be proposed, the objects or purposes for which such taxes will be authorized, and the maximum amount to be expended for such objects or purposes:

PROPOSITION NO. 1

Shall the following resolution be adopted to wit:

1. Resolved that the Board of Education of the Newark Valley Central School District, located in the Counties of Tioga, Tompkins, Cortland and Broome, State of New York is hereby authorized to construct, reconstruct and equip the elementary, middle and high school buildings, the transportation building and the school storage building, including site work, improvements to grounds and system and facilities upgrades and including the costs of any equipment, furnishings, apparatus, machinery, the fees of architects, engineers, and attorneys, and any other preliminary and incidental costs related thereto at an estimated maximum aggregate cost of such purpose of \$25,836,628; and to appropriate and expend from the existing capital reserve fund \$3,458,000 for such costs and to expend \$42,000 of available general funds of the School District for such costs; and that the balance of such cost, or so much thereof as may be necessary, shall be raised by the levy of a tax upon all taxable property in the School District to be collected in annual installments, with such tax to be offset by state aid available therefor; and, in anticipation of such tax, debt obligations of the school district as may be necessary not to exceed \$22,336,628 shall be issued.

PROPOSITION NO. 2

If Proposition #1 is approved, shall the following resolution be adopted to wit:

2. Resolved that the Board of Education of the Newark Valley Central School District, located in the Counties of Tioga, Tompkins, Cortland and Broome, State of New York is hereby authorized to construct, reconstruct and equip certain additional improvements to the high school building, including site work, improvements to grounds and system and facilities upgrades and including any other preliminary and incidental costs related thereto at an estimated maximum aggregate cost of such purpose of \$6,100,379; and that such cost shall be raised by the levy of a tax upon all taxable property in the School District to be collected in annual installments, with such tax to be offset by state aid available therefor; and, in anticipation of such tax, debt obligations of the school district as may be necessary not to exceed \$6,100,379 shall be issued.

NOTICE IS HEREBY FURTHER GIVEN that the text of the aforesaid propositions may appear on the ballot labels in the following abbreviated form:

PROPOSITION #1

Shall the Board of Education of the Newark Valley Central School District, Counties of Tioga, Tompkins, Cortland and Broome, be authorized to construct, reconstruct and equip the elementary, middle and high school buildings, the transportation building and the school storage building, including site work, improvements to grounds and system and facilities upgrades and including any other preliminary and incidental costs related thereto, all at an estimated maximum aggregate cost of \$25,836,628; with the expenditure of \$3,458,000 from the existing capital reserve fund for such costs, and the expenditure of \$42,000 of available general funds of the School District for such costs and the issuance of not to exceed \$22,336,628 of debt obligations of the School District therefor, and the levy of a tax in annual installments therefor, with such tax to be offset by state aid available therefor, all as more fully described in the legal notice of this special voter meeting, be approved?

PROPOSITION #2

If Proposition #1 is approved, shall the Board of Education of the Newark Valley Central School District, Counties of Tioga, Tompkins, Cortland and Broome be authorized to construct, reconstruct and equip additional improvements to the high school building, including site work, improvements to grounds and system and facilities upgrades and including any other preliminary and incidental costs related thereto, all at an estimated maximum aggregate cost of \$6,100,379 with the issuance of not to exceed \$6,100,379 of debt obligations of the School District therefor, and the levy of a tax in annual installments therefor, with such tax to be offset by state aid available therefor, all as more fully described in the legal notice of this special voter meeting, be approved?

**CAPITAL PROJECT  
VOTE PROPOSITIONS  
(CONT)**

NOTICE IS HEREBY FURTHER GIVEN that The Board of Education has determined that the vote upon such propositions shall be by paper ballot and that the polls shall be kept open for voters desiring to vote upon such propositions from 12:00 o'clock p.m. until 8:00 o'clock p.m., both Eastern Standard Time.

NOTICE IS HEREBY FURTHER GIVEN that applications for absentee ballots for the special district meeting, in accordance with Section 2018-a of the Education Law, may be obtained from the office of the School District Clerk. The School District Clerk must receive the completed application for an absentee ballot no later than seven (7) days preceding the vote on December 14, 2022 if the ballot is to be mailed to the voter or the day before the vote and election if the ballot is to be delivered personally to the voter. Absentee ballots must be received in the office of the School District Clerk no later than 5:00 o'clock p.m. on December 14, 2022.

A list of all persons whom absentee ballots shall have been issued will be available in the office of the School District Clerk on and after November 30, 2022, between the hours of 8:00 AM and 4:00 PM on weekdays prior to December 14, 2022, and such list will also be posted at the polling places on the day of the election on December 14, 2022.

The District Clerk is authorized to amend or modify this notice to comply with applicable legal requirements.

- (4) The School District Clerk of the School District is hereby directed to cause a copy of such Notice of Special School District Meeting to be published in the Press & Sun-Bulletin, a newspaper published in Broome County, New York, and Tioga County Courier, a newspaper published in Tioga County, New York, such newspapers having a general circulation within the School District, and publication of such notice in such newspapers shall be made four times within seven weeks preceding such special meeting, and the first of such publication in such newspaper shall be at least forty-five (45) days before such meeting.

By order of the Board of Education of the  
Newark Valley Central School District  
Tina A. Engelhard, District Clerk

Vote: 6 Yes            0 No            1 Absent            Motion carried.

**Personnel:**

Motion by S. Watson, and seconded by A. Tavelli, for approval of resolutions 10-22-C5 and 10-22-C6

**APPR APPT-SUB  
TEACHERS**

**10-22-C5**

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby approves the appointment of the following Substitute Teachers (certified), effective October 29, 2022:

David Beck            Laurie Hess

**APPR APPT-SUB  
TEACHER**

**10-22-C6**

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby approves the appointment of Isabella Lanza, Substitute Teacher (uncertified), effective October 25, 2022.

Vote: 6 Yes            0 No            1 Absent            Motion carried.

**Personnel:**

Motion by A. Tavelli, and seconded by S. Watson, for approval of resolution 10-22-NC7

**ACCEPT RESIGNATION-  
TEACHER AIDE (CAFÉ)**

**10-22-NC7**

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby accepts the resignation of Cindy Drew, Teacher Aide (Cafeteria), effective October 19, 2022.

Vote: 6 Yes            0 No            1 Absent            Motion carried.

Privilege of the Floor: Doug Cornwell, Town of Newark Valley resident, spoke of the recent Alumni Concert. Mr. Cornwell also inquired about the 2023 Homecoming date as the Class of 1973 is planning their 50<sup>th</sup> reunion and would like it to be the same weekend. Discussions followed.

Board Matters:

- Board of Education Meeting, Monday, November 14, 2022, 5:30 p.m. in the Richard H. Kerr Board Room, High School
- Board of Education Meeting, Monday, November 28, 2022, 5:30 p.m. in the Richard H. Kerr Board Room, High School
- Board of Education Meeting, Monday, December 12, 2022, 5:30 p.m. in the Richard H. Kerr Board Room, High School

**NEXT BOE MTG-11/14/22**

**BOE MTG**

Motion by S. Watson, seconded by S. Wandell, for the Board to go into Executive Session at 6:00 p.m. for the purpose of discussing CSE recommendations and legal matters.

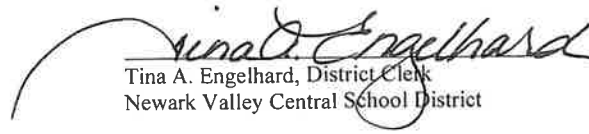
Vote: 6 Yes            0 No            1 Absent            Motion carried.

Motion by S. Wandell, seconded by S. Watson, for the Board to return to Regular Session at 6:22 p.m.

Vote: 6 Yes            0 No            1 Absent            Motion carried.

Meeting adjourned at 6:22 p.m.

October 24, 2022

  
Tina A. Engelhard, District Clerk  
Newark Valley Central School District