



NEWARK VALLEY CENTRAL SCHOOL DISTRICT

District Office
68 Wilson Creek Road
Newark Valley, NY 13811

BUDGET DEVELOPMENT BOOK SECTION 1 2021-2022 BUDGET DEVELOPMENT CALENDAR

January 11, 2021	*	Adoption of Budget Development Calendar
February 8, 2021	*	Enrollment Status & Projection Review of Historical Budget Data Comparative Budget Data
February 22, 2021	*	Status and Use of Reserve Funds in Future Budgets Debt Service Capital Reserve Project Vehicle Replacement Plan Tax Levy Limit Calculation
March 1, 2021		Submit 2021-22 calculation for Tax Levy Limit to Office of State Comptroller, NYS Tax & Finance, and SED
March 8, 2021	*	Overview of the first draft of the general fund budget.
March 22, 2021	*	Detailed review of the Administrative, Capital and Program components of the first draft budget. Adoption of the Notice of the Annual meeting, including special propositions.
April 2, 2021		Legal notice of date, time and place of school budget hearing and annual budget vote. (Must advertise 4 times within 7 weeks with the first legal notice publication occurring at least 45 days before the annual budget vote.)
April 12, 2021	*	Estimated Revenue Offsets. Review of the proposed draft budget by the Board of Education.
April 19, 2021		Deadline for submission of petitions for nominations of BOE candidates. Deadline for submission of petitions for propositions to be placed on the budget (30 days before election date).

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		<p>Inform candidates of legal requirement for all candidates for election to Board of Education to file sworn statements of campaign contributions and distribute informational material. First sworn statement to be filed with the District Clerk and Commissioner of Education 30 days prior to vote date.</p> <p>Drawing by District Clerk for determination of order for listing Board candidates on ballot.</p>
April 22, 2021	*	<p>Final review of the proposed budget by the Board of Education.</p> <p>Adoption of the budget by the Board of Education.</p>
April 23, 2021		<p>Property Tax Report Card submitted to SED using the State Aid Management System (SAMS) and transmitted to local newspapers of general circulation.</p>
May 3, 2021		<p>Budget Statements and required attachments available upon request at each school building and at the district office, public library and on the district's website.</p>
May 10, 2021	*	<p>Public Hearing. Budget statement and required attachments available. The budget must be presented in plain language and in three components: Program, Capital and Administrative.</p>
May 11, 2021		<p>Budget notice mailed to district residents.</p>
May 13, 2021		<p>Second sworn statement of campaign contributions or loans by candidates for membership on the Board of Education to be filed with the District Clerk and Commissioner of Education five days prior to vote date.</p> <p>Sworn statements of campaign contributions or loans in excess of \$1,000, received before vote date and not previously reported, to be filed with the District Clerk and Commissioner of Education within twenty-four hours of receipt by candidates for membership on the Board of Education.</p>
May 18, 2021		<p>Statewide annual Meeting. To vote upon the budget, proposition(s) and candidates for the Board of Education.</p>
June 7, 2021		<p>Last date to file with District Clerk and Commissioner of Education final sworn statement of campaign contributions by candidates for membership on Board of Education.</p>

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June Budget Revote – If necessary

May 24, 2021	*	Board of Education adopts budget to be presented for revote.
June 1, 2021		Publish legal notice of budget revote once each week in the two weeks before the revote day, the first publication 14 days before the revote date. Budget Statements and required attachments available upon request at each school building and at the district office, public library and on the district's website.
June 7, 2021		Public hearing. Budget statements and required attachments available. The budget must be presented in plain language and in three components: Program, Capital and Administrative.
June 8, 2021		Budget notice mailed to district residents.
June 15, 2021		Statewide budget revote day.
June 28, 2021	*	Adoption of Contingency budget, if necessary.

Note: * Dates with an asterisk (*) denote meetings of the Board of Education.